

Multiple Club Membership Guideline

February 2020

MULTIPLE MEMBERSHIP GUIDELINE FOR CLUBS

INTRODUCTION

A member of an affiliated bushwalking club may choose to join one or more additional clubs and usually pay a full membership fee to each club. As each club membership includes insurance cover and membership subscription to Bushwalking Victoria, the member is then paying twice (or more) for these benefits.

Bushwalking Victoria believe that a member should not be required to pay more than once for their insurance and Bushwalking Victoria membership – there is no additional benefit in paying twice. (Insurance is provided as a group cover via Bushwalking Australia and the total fee then allocated to member clubs via Bushwalking Victoria).

It is recognised that additional administration effort may be required to manage multiple club memberships and emphasise that it is up to each club to determine whether they offer a discounted membership to members with multiple club affiliations.

PURPOSE

The purpose of this guideline is:

- a. To propose a method by which clubs can manage multiple club memberships if they choose to offer a discounted rate.
- b. To propose a way to advise Bushwalking Victoria when completing the annual insurance questionnaire of the correct numbers.

MANAGING MULTIPLE MEMBERSHIPS

To obviate the need to create a new class of membership, a suggested method for managing members of multiple clubs is for clubs to offer a discounted membership fee to members of other BWV affiliated clubs.

The discounted membership fee may be determined by the total membership fee less the cost of BWV membership and insurance (plus a small administration fee if desired). The member should nominate a “primary” club and pay full membership fees to this club only.

The member will still be required to meet each club’s membership requirements and application process, including the signing of the Acknowledge of Risk required for insurance purposes.

When it is time to complete the annual insurance questionnaire for Bushwalking Victoria, the club secretary will need to separate the “dual” memberships and exclude them from their reporting numbers. The “primary” club will be responsible for including the member in their insurance numbers.

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Responsible person	BWV Secretary	Scheduled review date	1 July 2021

Bushwalking Victoria consolidates the information provided by clubs and passes it on to the insurers for determining the annual insurance charges; the “dual” memberships will be excluded from the invoicing process for annual subscriptions and insurance.

AUTHORISATION



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Bushwalking Victoria

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